

# Changing a Schedule and/or Site Name

## **Changing a Customer's Name**

When a customers name is changed, for instance Kilt Check changing to Bossfight Brewing Co. or Boomtown Duluth being changed to Boomtown - Duluth, that change needs to be applied in many different places.

- TM Site List
- Font of Reality - Schedule Table and Upcoming events
- Host GCal

The TM Schedule list is filled through the Site List name.

Any place that is linked to the TM Schedule Table or Site Table will update automatically and retroactively. This means that in most places the old name will be wiped from the record. Host Feedback, Theme nights, Former Sites in the Staff Master will all have the new name.

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